

Davin Belt

davinbelt.com

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(270)703-6824

EDUCATION:

Murray State University | Bachelors of Science in Nonprofit Leadership Studies | GPA 4.0 Summa Cum Laude

Department of Organizational Communication and Leadership

-Nonprofit Internship | *Playhouse in the Park* | January 2023-May 2023

-London Study Abroad | December 2022-January 2023

Department of Global Languages and Theatre Arts

-Student Director | Student Scenic and Costume Designer | Student Stagemanager

Student Organizations

-Campus Lights '19-'24 | Costumer '22 | Co-Director '23 | Director '24

-Alpha Psi Omega- National Theatre Honor Society '20-'23 | President '22-'23

-Nu Lambda Mu Honor Society- International Honor Society Fall '23

-Sock and Buskin '19-'22 | Vice President '20-'22

EXPERIENCE:

Administrative Assistant

Playhouse in the Park | July 2023- January of 2024

-File and monitor general operating expenses, and specific show budgets for up to eight shows a year

-Regulate rehearsal and meeting spaces for up to four overlapping programs and meetings weekly between two venues

-Configure and preserve archival photos, videos, and documentation pertaining to the season.

Director of Marketing and Programming

Marshall County Arts Commission | August of 2020- October of 2021

-Improved community engagement and perspective with branded monthly material

-Maintained and developed donor relations

-Produced mission centered summer and after school programming intended for students K-12

-Designed and disseminated at least four social media posts weekly

Box Office Assistant

Market House Theatre | June 2019- Present

-Lead onsite volunteer training and satisfactory completion of shift.

-Managed patron expectations and experiences for four shows every week

-Prepared and cleaned lobby and auditorium facilities nightly

-Implementation and problem shooting of new ticketing software.

SKILLS

Google drive and Microsoft Office suite proficiency | Excellent public speaker | Creative problem solver

| Leadership abilities pertaining to small through large groups | Deadline oriented | Fast learner |

Adaptable to unseen changes | Grant writing | Organization | Ticketing/Patron Management Software

REFERENCES

Vicki Madison- 2023 Board President Marshall County Arts Commission

vickimadison717@gmail.com

Lisa Copeland- Executive Director Playhouse in the Park

playhouse@murray-ky.net